



Republic of the Philippines  
Province of Cavite  
City of Imus

**OFFICE OF THE CITY MAYOR**

**EXECUTIVE ORDER NO. 64**  
*Series of 2022*

**AN ORDER RECONSTITUTING THE LOCAL HEALTH BOARD (LHB),  
PROVIDING FOR ADDITIONAL MEMBERS AND ADDITIONAL FUNCTIONS**

**WHEREAS**, Republic Act No. 7160, otherwise known as the *Local Government Code of 1991*, mandates the creation and establishment of a Local Health Board in every province, city or municipality.

**WHEREAS**, the Implementing Rules and Regulations (IRR) of Republic Act No. 11223, otherwise known as the *Universal Health Care Act* provides for additional members in the Local Health Board and the LHB's additional functions.

**NOW THEREFORE, I, HON. ALEX L. ADVINCULA**, Mayor of the City of Imus, by virtue of the power vested in me by law, do hereby order the reconstitution of the Local Health Board.

**Section 1. Composition-** The reconstituted City of Imus Local Health Board shall be composed of the following:

Chairperson: **Hon. Alex L. Advincula**, *City Mayor*

Vice Chairperson: **Dr. Maria Rossini De Ausen**, *Acting City Health Officer*

Members: **Hon. Enzo Gaston A. Ferrer**, *SP Chairperson on the Committee on Health and Sanitation*

**Mr. Joseph Ryan V. Geronimo**, *City Local Government Operations Officer*

**Ms. Josephine G. Villanueva**, *City Social Welfare and Development Officer*

**Engr. Guiana F. Monzon**, *City Planning and Development Coordinator*

**Engr. Christian Mervin S. Sarno**, *City Engineer*



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**Hon. David G. Sapitan, Jr.,** *President, Liga ng mga Barangay*

**Ms. Maricel Ramirez Cayetano,** *City Disaster Risk Reduction and Management Officer*

**Head,** *Association of Nurses in the City of Imus*

**Head,** *Association of Midwives in the City of Imus*

**Head,** *Association of Barangay Health Workers*

**Private Sector or NGO Representative involved in delivering health services to the City**

**DOH Representative**

**Philhealth Representative**

In the exigency of public service and in case of absence of the Chairperson, the City Administrator shall assume the former's duties and functions in the LHB. All the above-named offices and/or persons named as members are also hereby directed to designate their alternate permanent representatives to the LHB who shall also take their place in case of their justifiable absence.

The Chairperson or his authorized representative shall identify appropriate personnel to comprise the technical staff of the LHB.

The City Health Office shall act as the Secretariat. It is tasked to handle all administrative and/or secretarial related activities. It shall ensure all meetings of the Board are effectively organized and recorded.

**Section 2. Functions-** The Local Health Board shall:

- a. Propose to the sanggunian, in accordance with the standards and criteria set by the Department of Health, annual budgetary allocations for the operation and maintenance of health facilities and services within the city;





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- b. Serve as an advisory committee to the sanggunian concerned on health matters such as, but not limited to, the necessity for, and application of local appropriations for public health purposes;
- c. Consistent with the technical and administrative standards of the Department of Health, create committees which shall advise local health agencies on matters such as, but not limited to, personnel selection and promotion, bids and awards, grievance and complaints, personnel discipline, budget view, operations review and similar functions.
- d. Set the overall health policy directions and strategic thrusts including the development and implementation of the integrated strategic and investment plans of the city-wide health system;
- e. Oversee and coordinate the integration and delivery of health services across the health care continuum for city-wide health systems;
- f. Manage the Special Health Fund (SHF); and
- g. Exercise administrative and technical supervision over health facilities and health human resources within their respective territorial jurisdiction.

**Section 3. Meeting and Quorum-**

- a. The board shall meet at least once a month or as may be necessary.
- b. A majority of the members constitutes a quorum for the purpose of conducting ordinary business of the Board; Provided, That the chairperson and the vice-chairperson must be present during meetings where local investment plan for health (LIPH), annual operation plan (AOP) and annual budgetary proposals are being prepared or considered.
- c. The affirmative vote of a majority of all members of the Board is necessary to approve the health systems plan and budgetary proposals; Provided, That the affirmative vote of a majority of the members present is sufficient to approve matters relating to ordinary business.

**Section 4. Creation of Management Support Unit-** Pursuant to the IRR of the Universal Health Care Act, a Management Support Unit is hereby created to



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assist the Local Health Board in its operations including the management of the SHF.  
The MSU shall be composed of:

City Budget Officer  
City Accountant  
City Treasurer  
City Planning and Development Coordinator

**Section 5. Compensation-** The chairperson, vice-chairperson and members of the Board shall perform their duties without compensation or remuneration. Members thereof who are not government officials or employees shall be entitled to necessary traveling expenses and allowances chargeable against the SHF, subject to existing budgeting, accounting, and auditing rules and regulations.

**Section 6. Repealing Clause-** Previous issuances or any portion thereof which are inconsistent with the provisions of this Executive Order are hereby amended, modified, superseded or repealed accordingly.

**Section 7. Separability Clause-** If any section or provision of this Executive Order is declared void, ineffective or invalid by a court of competent jurisdiction, the holding of such section or provision to be void or invalid for any cause whatsoever shall in no way affect the validity of the remaining sections and provisions, which shall remain in full force and effect.

**Section 8. Effectivity Clause** – This Executive Order shall take effect immediately.

**DONE and SIGNED** this 23<sup>rd</sup> day of November 2022, City of Imus.

  
**ALEX L. ADVINCULA**  
City Mayor